

A Matter of **Fact****APPLICANT SCREENING REPORT**

PO Box 1113 * COLFAX, CALIFORNIA 95713-1113

VOICE 530-346-6626

FAX 530-346-6620

FILE # 19242
REPORT TO AMOFDATE 2007-12-13 15:20:37
APPLICANT DOE, JOHN

PROFESSIONAL REFERENCE VERIFICATION

RESPONSE RECEIVED YES

NAME MICHAEL SMITH

PHONE 333-333-3333

RELATIONSHIP CO-WORKER/SUPERVISOR

QUESTIONS How long have you known the applicant?
5 YEARS

Do you have any information regarding the applicant's ability to perform the job for which he/she is being considered:
YES, I HAVE WORKED WITH HIM ON TWO DIFFERENT OCCASIONS, ONCE AS A CO-WORKER, ONCE AS HIS SUPERVISOR. HE IS VERY KNOWLEDGEABLE AND CAPABLE IN HIS FIELD. HE HAS HAD OVER 15 YEARS OF EXPERIENCE IN THE INDUSTRY.

Describe the applicant's strengths (performance of duty/ability to predict and meet deadlines/adaptability to change/capacity to get along with peers, supervisors and subordinates/etc):

JOHN IS DEPENDABLE AND HARD WORKING. HE GETS ALONG WELL WITH FELLOW EMPLOYEES. WE ALL HATED TO SEE HIM GO!

Describe the applicant's weaknesses (areas needing to be strengthened/ways to motivate this applicant):
NONE-UNLESS YOU CONSIDER BEING VERY CONSCIENTIOUS A WEAKNESS!

COMMENT GOOD PERSON TO WORK WITH. HIGHLY RECOMMENDED!